

## Worksheet for Preparation/Filing of NY Application for Authority for Not-For-Profit

Date: \_\_\_\_\_

1. **Name of Corporation as appears in Home Jurisdiction:**

\_\_\_\_\_

2. **Home jurisdiction:** \_\_\_\_\_

3. **The Purpose(s) of the corporation** (these purposes must be the purposes in its home jurisdiction. An additional sheet may be attached is necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. **County in which the principal office is located:** \_\_\_\_\_

5. **Service of Process Address** (can be any valid mailing address in the U.S.):

\_\_\_\_\_  
\_\_\_\_\_

6. **Name and Title of person Authorizing the filing:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Fee to Prepare and File	\$ 175.00
Obtain Good Standing	\$ 125.00 (approx.*)
Obtain Certificate of Inc (if not provided)	\$ 125.00 (approx.*)
Disbursement to Dept. of State (filing)	\$ 160.00
Administrative Handling	\$ 5.00
Total:	\$ 590.00*

\*If Consent(s) were required for incorporation, the same consent(s) will be necessary for amendment filing. Additional fees apply (\$125.00 per consent, plus any applicable disbursement to the agency)

**Contact Name :** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Firm / Business Name:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Fax #:** \_\_\_\_\_

**Billing/Mailing Address:** \_\_\_\_\_

**Address for delivery of Corporate Documents:**

\_\_\_\_\_

Let this letter serve as my authorization to charge Amex/MC/Visa (*Initial Here*) \_\_\_\_\_

Card #: \_\_\_\_\_ Expires: \_\_\_\_\_

IN THE AMOUNT OF: \_\_\_\_\_

Print Name of Card Holder: \_\_\_\_\_

Signature of Card Holder: \_\_\_\_\_

*\*Please note: This fee is an estimate only. It is possible to incur additional disbursements to complete this order. If so the additional fees will be charged to this credit card.*