

## Worksheet for Preparation/Filing of NY Certificate of Incorporation for Free Church (ART 9)

Date: \_\_\_\_\_

**1. Name of Corporation:** *(In order of preference and including corporate indicator)*

1. \_\_\_\_\_
2. \_\_\_\_\_

**2. Name and Address of the trustees:** (minimum of seven)

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Name \_\_\_\_\_  
Address \_\_\_\_\_  
Name \_\_\_\_\_  
Address \_\_\_\_\_  
Name \_\_\_\_\_  
Address \_\_\_\_\_  
Name \_\_\_\_\_  
Address \_\_\_\_\_  
Name \_\_\_\_\_  
Address \_\_\_\_\_  
Name \_\_\_\_\_  
Address \_\_\_\_\_  
Name \_\_\_\_\_  
Address \_\_\_\_\_

**NOTE:** All seven trustees must sign as incorporator, and their signatures notarized. A signature of the Justice of the Supreme Court for the county where the church will be located must be affixed to the Certificate prior to filing with the secretary of State.

**3. Purpose Clause** (general "Christian" purpose can be used and may be altered to your needs):

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Prepare and File:	\$ 175.00
Disbursement to Dept. of State (filing)	\$ 135.00
Corporate Outfit	\$ 85.00 (*Optional)
Shipping (UPS Ground)	\$ 11.50
Administrative Handling	\$ 5.00
Sales Tax (Based on 8.875% - yours may differ)	\$
Total:	\$

**Contact Name:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Firm / Business Name:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Fax #:** \_\_\_\_\_

**Billing/Mailing Address:** \_\_\_\_\_

**Address for delivery of Corporate Documents:**

Let this letter serve as my authorization to charge Amex/MC/Visa (*Initial Here*) \_\_\_\_\_

Card #: \_\_\_\_\_ Expires: \_\_\_\_\_

IN THE AMOUNT OF: \_\_\_\_\_

Print Name of Card Holder: \_\_\_\_\_

Signature of Card Holder: \_\_\_\_\_